



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : **PHILCOPY CORPORATION**
Address : 793 J. P. Rizal Avenue, Poblacion, Makati

P.O. No. : 24-01-1021
Date : 29 JAN. 2024
Mode of Procurement: PUBLIC BIDDING

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office
Date of Delivery : _____

Delivery Term : 30 Calendar Days
Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
4	unit	1	Lot 2 - Photocopier with Scanner Photocopier KYOCERA TASKALFA 2554CI WITH DOCUMENT PROCESSOR DP - 7150 Digital color copier which is capable of color scanning, printing Printing technology: laser or equivalent Must have multiple/ automatic sheets/ input feeder Copy and print speed must be 25 - 40 copies per minute, A4 Print resolution of 1200 x 1200 dpi Capable of printing to various paper sizes, up to A3 Must have memory capacity of two 500-sheets universal cassette and 100-sheets multi-purpose tray Must have energy saving option and save to USB option Supports USB and Local area network (LAN) for standard connectivity Must be supported by the latest version of Windows OS and Mac OS Bundled with document processor (one path and duplex scanning) with maximum capacity of at least 270 sheets, and capable of processing Paper size from 35-220 g/m2 (simplex), 50-220 g/m2 (duplex), A6R-A3, banner up to 1,900mm With 1 year of parts replacement free of charge or up to 600,000 duty cycles (print, scan, copy), whichever comes first With a warranty on accessories for 1 year ICTs in support for CLIMA Program	315,000.00	315,000.00

Control No. 5296

GRAND TOTAL : Php 315,000.00

Total Amount in Words *Three Hundred Fifteen Thousand Pesos Only.*

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

Conforme :

ROLANDO B. CRUZ

(Signature over printed name of Supplier)

2-1-24
Date

VICTOR MA REGIS N. SOTTO

(Authorized Official)

City Mayor

Requisitioning Office/ Dept. :

PRISCILLA B. MEJILLANO

(Authorized Official)

Funds Available :

JUVY AL CUENCO
Chief Accountant

Amount : P 315,000.00

OBR No. : 100-2623-11-0045-100



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ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
			The installation will be taken care of by the supplier The supplier will provide training on the proper use of the unit to end-users With free repair service for two (2) years and if the unit required prolonged service, the supplier shall install a backup unit.		
			***** Nothing Follows *****		
				Sub Total :	315,000.00
ICTs in support for CLIMA Program					

Control No. 5296

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29-1-24
Date

VICTOR MA REGIS N. SOTTO

(Authorized Official)
City Mayor

Requisitioning Office/Dept. : PRISCILLA B. MEJILLANO
(Authorized Official)

Funds Available : JUVY A. CUENCO
Chief Accountant

Amount : 315,000.00
OBR No. : 166-2672-11-0095-1000